



Application No. \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

## APPLICATION FOR VARIANCE:

To the ZONING BOARD OF ADJUSTMENTS:

### A. Statement of Ownership and Interest.

1. The applicant(s), \_\_\_\_\_ [name(s)], \_\_\_\_\_ [is or are] the owner(s) of property situated at the following address: \_\_\_\_\_.
2. The legal description of the property is as follows:  
\_\_\_\_\_  
\_\_\_\_\_.
3. The applicant(s) acquired the above-described property on \_\_\_\_\_ [date].

### B. Request.

*By requesting a variance from the Clear Lake Shores Zoning Board of Adjustment, you are seeking relief from a quasi-judicial board. Accordingly, you may wish to consult legal counsel of your own choosing to advise you with regard to this matter. Texas law only allows the granting of a variance upon demonstration by the property owner that a hardship exists such that the property would be rendered essentially unusable without the granting of a variance. A self-created or strictly financial hardship is not sufficient to support the granting of a variance.*

The applicant(s) request(s) the following variance(s):

1. Section(s) of Municipal Code concerned:  
\_\_\_\_\_  
\_\_\_\_\_.
2. Description and purpose of use restriction(s) sought to be varied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [for example: (a) Reduction in front set-

*back requirements from 35 feet to 28 feet, and (b) increase in unit density for apartment buildings from 1000 square feet to 300 square feet].*

3. Statement of variance sought: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ *[for example: To obtain a waiver of the uses permitted in residential zone R-1 by permitting three-family occupancy of the subject property and to obtain a waiver of all provisions as required to permit the proposed construction, as shown on the attached plan drawn to scale].*

C. Reasons for Request.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*[State reasons in separately numbered paragraphs, for example: The strict application of the above-referenced provisions of the ordinance(s) would result in practical difficulties or unnecessary hardship inconsistent with the general purpose and intent of the Clear Lake Shores Municipal Code.]*

2. The exceptional or extraordinary circumstances or conditions applying to the \_\_\_\_\_  
\_\_\_\_\_  
*(property involved or intended use of the property involved or intended development of the property involved)* that do not apply generally to other properties or uses in the same zoning district or neighborhood are \_\_\_\_\_ *[specify].*

3. The granting of the variance(s) sought will not be a substantial detriment to the public interest or to the property or improvements in the ordinance(s) concerned, and will not materially impair the purpose of the Clear Lake Shores Municipal Code because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ *[specify].*

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I have read and understood this application. I have familiarized myself with the applicable regulations, ordinances, and procedures of the City and submit this application and accompanying documentation for consideration by the Zoning Board of Adjustment of the City of Clear Lake Shores. I certify that all statements contained in this application are true and correct. I further certify that I am the legal owner or agent of the property and have written or legal authority to make this application.*

\_\_\_\_\_  
Signature(s) of applicant(s)

\_\_\_\_\_  
Date

**ACKNOWLEDGMENT**

THE STATE OF TEXAS           §  
  §  
COUNTY OF GALVESTON§

BEFORE ME, the undersigned Notary Public, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission Expires:\_\_\_\_\_